

SONOMA COUNTY AVIATION COMMISSION

Minutes of the September 19, 2019 Meeting

CALL TO ORDER: Marlon Young called the meeting to order at 8:01 a.m.

COMMISSIONERS PRESENT: Scott Ahrens, Larry Carrillo, Tim Delaney, Art Hayssen, Del Starrett and Marlon Young.

Absent: Jim McCord

APPROVAL OF MINUTES: Tim Delaney moved with support from Scott Ahrens to approve the August 15, 2019 Aviation Commission Minutes. **All Ayes:** Motion Carried.

AIRPORT MANAGER REPORT:

A. Complaint Update

Stout reported that there was one kudos to the Airport and there were 42 complaints in August. August had 42 complaints compared to 24 complaints in August 2018, an increase of 75%. Year-to-date there have been 228 complaints compared to 82 in 2018, an increase of 178%.

Rob Shiperly	overflight/noise	Kimberly Gale	low/loud
Leslie Kneeland	loud	David Griffin	loud/frequency
Jean Savala	overflight/noise	Kassie Maylin	Loud/Low
Ann Marie Gibbs	overflight/noise	Leslie Kneeland	Loud
Mark Farmer	frequency/noise	Leslie Kneeland	Loud/low
Kelly Germolous	frequency/noise	Steve Vargas	Loud/low
Sylvia Ibarra	overflight/noise	Kassie Maylin	Low/Loud
Leslie Kneeland	overflight/noise	Barbara Wolfe	Low/Loud
Leslie Kneeland	overflight/noise	George Tuttle	loud/frequent
Leslie Kneeland	overflight/noise	Marilyn Stanley	low/loud
Leslie Kneeland	overflight/noise	Mrs. Leevalary	loud/low
Leslie Kneeland	overflight/noise	Charles unk	low/behavior
Leslie Kneeland	overflight/noise	Nancy Mills	Low
Robert Catterton	overflight/noise	Deborah, Burger	low
Andy Tchirkine	low/loud	Unknown	Low/Loud
Robert Shiperly	loud disturbance	Ryan Kelly	Low/ Loud/ disturbing
Ryan Kelley	low/loud	Barbara Wolfe	Low/Loud
Maggie Bradley	overflight/noise	Susan Zimmerman	low/noise
Terry Hollenstain	low/loud	Linda Wyer	low/noise
Maggie Bradley	overflight/noise	Kelly Germolous	noise/low flight
Kate Broderson	low/loud		
Kalie Powel	Loud		

B. Tower Report/Update

There were 8,947 operations in July 2019, compared to 8,640 in July 2018; an increase of 4%. Year to date there have been 49,575 operations compared to 49,826 in 2018, a decrease of 0.5%. Nothing to report from tower manager.

C. Airline Update

- The July 2019 Total Passengers number was 50,625, compared to 45,202 in July 2018; a 12% increase. The YTD Total Passengers number was 257,188 for July 2019, compared to 245,129 for July 2018; a 4.9% increase.
- The August 2019 Total Passengers number was 51,831 (a new monthly passenger record), compared to 45,551 in August 2018; a 13.8% increase. The YTD Total Passengers number was 309,019 for August 2019, compared to 290,680 for August 2018; a 6.3% increase.

Stout said Alaska would be increasing to two flights per day starting March 19 for San Diego. There has been an issue with American having early arrival times during the peak period between 11:00 a.m. – 1:30 p.m. The result is ground delays with American planes sitting on the apron for up to 40 minutes, waiting to deplane.

Working on scheduling meetings with Alaska and Sun Country for our annual scheduling and marketing coordination meetings for next year's schedule at their headquarters.

D. Projects Update

- **Employee Update:** An Admin Aide has been hired and will begin approximately October 8, 2019. An internal promotion for a Senior Operations Specialist has been filled. The Airport is still looking to fill extra help maintenance positions, and hiring a second Senior Office Assistant.
- **Safe Drains – Storm Water Pollution Prevention System:** Daaboul reported that the safe drains have been installed on the two storm drains on the air carrier ramp. This system prevents illegal fluid dump in storm drains. This is a storm water best management drain; the system can close off the storm drain. Staff is working on the procedures for use.
- **Modular Tent Expansion:** The contract is going to the Board of Supervisors for award on 9/24/19. It is anticipated that construction will begin November 2019. There will be new GSE (Ground Support Equipment) for the Airlines and all their equipment can be 100% electric.
- **Terminal:** The CMAR contract was awarded on Tuesday, 9/17/19. Kick-off anticipated before the end of the month. The submittal for permits should be in before the end of the year. Anticipate going to the Board for construction award in February or March of 2020. Construction projected to start between April and June of 2020.
- **Management Software:** Proposals are being reviewed. Petaluma and Reno Airport will attend the interviews to observe the process, San Luis Obispo Airport will be part of the rating panel. Young will be a rater on the interview panel. Award will be before the end of the year.
- **RFP Parking Management:** There were three interviews and a selection has been made for contract finalization. The transition is anticipated for January 15th, 2020. The new Parking

management company will be slightly more expensive, but the company will provide more amenities. They will paint the parking lot lines, provide car battery jumps, tie air and rides in and out. Their philosophy is more customer service oriented. Eventually, there will be an online reservation capability for parking spaces with barcode readers at the gates. Future parking related amenities that may roll out over time include; car washes, oil changes, dry cleaning, grocery service and transport to pet boarding facility. Award will be 11/5/19.

- **Hangar Electrical/Repairs:** The Bid is out now, and responses are due Friday, 9/27/2019. The Award from the Board of Supervisors will be 12/10/19.
- **Solar RFP:** The Solar contract was awarded on 9/10/19. The project will start in April 2020 and go online around next July. The glare analysis study and design will start next month. The Solar system will provide 100% of the Airport's power needs. The Sonoma County Airport will be the 2nd fully solar Airport in the United States. Energy costs are currently 16.8 – 29 cents per kilowatt. The Solar system rate will be 12.7 cents per kilowatt. The Solar system will generate 884 kilowatts. Over 20 years, the savings to the Airport will be \$3 million. The system will offset 1,000 metric tons of greenhouse gas emissions per year.
- **Security:** The County recently conducted RFPs for security services and have five firms on a master contract list. The Airport will be interviewing three security companies for Airport services. The Airport currently requires security 20 hours per day.
- **Painting:** RWY14-32 Center Line Markings, maintenance is working on repainting. Work will begin at the end of September or beginning of October and will be nighttime work.
- **Airline Parking Spot Repair:** Airline parking spot 2 has a pavement failure, due to an unknown sand layer under the recent pavement repair. The Airport will be doing a temporary repair, grinding 2" out and repaving within the next few weeks. In January/February the Airport will conduct a permanent repair.

E. Runway Safety Action Team (RSAT) Update: Mead and Hunt is working on the Runway 20 incursion mitigation and geometry improvement report to address RSAT issues. Staff is reviewing the draft report.

F. Runway Approaches: Stout reported that improvements are needed for RWY 14 approach. Discussions are ongoing with the Town of Windsor. There are other approaches that are not yet optimized and will be included with the goal of requesting to FAA that all are optimized.

G. Sheriff's Garden/Jail Facilities: Sheriff has presented our request to the CAO's office for additional funding, CAO has requested a legal opinion from Counsel on rent requirements.

ACTION ITEMS

There were no action items at this time.

DISCUSSION ITEMS

A. Noise Abatement Guide: Further discussions are in process and Stout explained that analysis of the complaints is underway and should have preliminary results for review in the next few weeks. There were more noise complaints from the north edge of Windsor. There is an increase in sensitivity and Roger V. Rude wrote an extensive letter on Facebook asking how the aircraft noise issue over the Town of Windsor can be addressed. The existing noise abatement guide needs to be revamped and updated.

Starrett suggested looking into the Truckee Airport's system. Stout notes that the noise abatement procedures used at the Truckee Tahoe Airport will be used as reference and presented Truckee's guide for the commissioners information. Chief pilots from Alaska and Sky West are reviewing their operations for what they can do different. It was suggested by Hayssen that the planes fly higher, but this would require more room to descend, which would be an issue. Lucas mentioned charted visual approaches, like Sparks, NV and South Hill visual approach at Reno. There was mention of pilot books with system IFR approaches and VFR instructions. Jets are the majority of the complaints. The goal will be to optimize all approaches. Higher altitudes before turning was recommended. Stout mentioned that the revamping of the noise abatement procedures could take up to one year and potentially 2-3 years to have the FAA optimize the approaches. For the approaches we will need to garner local political support to improve timing with the FAA. Delaney and Hayssen offered to assist with the project. McCord, who was not present, previously volunteered to assist.

NEW BUSINESS

No new business at this time.

PUBLIC COMMENT

No public comments at this time.

COMMISSION COMMENTS

Young asked if it were possible to put the Aviation Commission Packet online for the general public. Stout responded that is not possible at this time due to meeting ADA requirements of the documents for online posting. The Agenda and minutes are online. Interested parties can request to be emailed copies of the meeting packet.

ADJOURN

Ahrens moved with support from Carrillo to adjourn.

All Ayes. Meeting adjourned at 9:04 a.m.

Respectfully submitted,



Jon Stout
Airport Manager